

Administering Medication/ Sickness and First Aid Policy

Major Illness

If your child falls seriously ill, or has a communicable disease/infestation at the club, every effort will be made to contact parents or the emergency contact as quickly as possible. We would then ask that you pick your child as soon as possible. When the child is collected, the symptoms and treatment given will be recorded in the Accident and Incident book which the parent/carer must sign.

It is the parents'/carers' responsibility to seek further medical advice. If both parents are unavailable, or the situation is serious, the club may seek medical advice and act accordingly.

Minor Illness

If your child falls ill, has a rash, is inconsolable, has a temperature or some other type of illness at the club, every effort will be made to contact parents or the emergency contact. We will then consult with parents as to whether we feel the child should go home straight away, or if we are just letting parents know so that they can make an informed choice. When the child is collected the symptoms and treatment given will be recorded in the Accident and Sickness book which the parents must sign.

Medicine

If your child has been prescribed any medication by the doctor that will need to be administered while at club, the medication must:

1. Have instruction on how it should be stored correctly
2. Be in the original container. If it is not in the original container, club staff are not allowed to administer it.
3. The container needs to be clearly labelled with name, dose, and frequency of administration.
4. The medication form must be filled in by the parent/carer.

Please note, staff will not administer non-prescribed medicines as routine and only in certain circumstances.

The club does have paracetamol-based medication and anti-histamine type medication on the premises. These are only administered in extreme circumstances by senior staff. These include, but are not necessarily limited to:

1. History of febrile convulsions
2. On medical advice
3. If the child's temperature is over 100°F or 38°C.

Homeopathic and alternative remedies

The club policy is that we will administer homeopathic or other alternative remedies only if the child has had the remedy before, with no adverse reaction, and a medicine form has been filled in by at least one person who has parental responsibility for the child.